

Industrial & Warehouse Cleaning Checklist

Safety-First Sanitation Protocols for High-Traffic, Heavy-Duty Facilities

Industrial and warehouse environments present unique cleaning challenges — heavy equipment, high foot traffic, hazardous materials, and strict OSHA compliance requirements. Use this checklist to maintain a safe, efficient, and inspection-ready facility.

Warehouse Floor & Aisles

	Task	Frequency
☐	Sweep all main aisles and traffic lanes	Daily
☐	Mop spills and wet areas immediately	As needed / Daily
☐	Scrub warehouse floor with industrial floor scrubber	Weekly
☐	Clear debris, pallets, and obstructions from all aisles	Daily
☐	Inspect and clean floor drains	Weekly
☐	Check painted aisle markings for visibility	Monthly
☐	Deep clean entire floor with degreaser	Monthly
☐	Inspect for oil, chemical, or fluid leaks and remediate	Daily

Loading Docks & Receiving Areas

	Task	Frequency
☐	Sweep dock floors and remove packaging debris	Daily
☐	Clean dock levelers, bumpers, and seals	Weekly
☐	Pressure wash dock area	Monthly
☐	Inspect dock doors and seals for cleanliness/damage	Weekly
☐	Remove all pallet wrap, strapping, and cardboard waste	Daily
☐	Sanitize high-touch surfaces (keypads, handles, controls)	Daily

Heavy Equipment & Machinery

	Task	Frequency
☐	Wipe down equipment controls, panels, and handles	Daily

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	Task	Frequency
☐	Remove dust and debris from machinery surfaces	Daily
☐	Clean forklift cab, steering wheel, and controls	Daily
☐	Degrease machinery and equipment exteriors	Weekly
☐	Inspect and clean conveyor belts and rollers	Weekly
☐	Clear air vents and filters on all power equipment	Monthly

Racking, Shelving & Storage Areas

	Task	Frequency
☐	Clear spills or debris from shelf surfaces	Daily
☐	Dust racking uprights and cross beams	Weekly
☐	Inspect racking for damage — report immediately	Weekly
☐	Wipe down shelving surfaces in pick areas	Weekly
☐	Full deep clean of all racking and shelving	Quarterly

Break Rooms & Employee Facilities

	Task	Frequency
☐	Wipe countertops and appliance exteriors	Daily
☐	Clean microwave interior	Daily
☐	Empty trash and replace liners	Daily
☐	Sanitize tables, chairs, and vending machine touchpads	Daily
☐	Clean refrigerator interior	Monthly

Restrooms & Washrooms

	Task	Frequency
☐	Disinfect toilets, urinals, sinks, and faucet handles	Daily

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	Task	Frequency
☐	Mop floors with industrial-grade disinfectant	Daily
☐	Restock soap, paper towels, and hand sanitizer	Daily
☐	Scrub tile and grout	Weekly
☐	Full deep clean including walls and baseboards	Monthly

OSHA & Safety Compliance Checks

	Task	Frequency
☐	Confirm all safety markings and signage are clean and visible	Daily
☐	Ensure eyewash stations are clean and unobstructed	Daily
☐	Check fire extinguisher areas are clear of debris	Daily
☐	Verify hazmat/chemical storage areas are clean and labeled	Weekly
☐	Clean and inspect first aid station	Weekly
☐	Document all cleaning activities in facility log	Daily
☐	Conduct full facility compliance walk-through	Monthly

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